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Bridgend County Borough Council



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Dyddiad/Date: Thursday, 30 January 2020

Dear Councillor,

SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 2

A meeting of the Subject Overview and Scrutiny Committee 2 will be held in the Council Chamber, Civic Offices Angel Street Bridgend CF31 4WB on **Wednesday, 5 February 2020 at 09:30.**

AGENDA

1. Apologies for Absence
To receive apologies for absence from Members.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008 (including whipping declarations)
3. Home to School Transport 3 - 18
Invitees
Lindsay Harvey, Corporate Director - Education and Family Support;
Cllr Smith, Cabinet Member for Education and Regeneration
Nicola Echanis, Head of Education and Early Help.
Mark Shephard, Chief Executive;
Robin Davies, Group Manager Business Strategy and Performance;
Tony Hart, Senior Transport Officer
Jonathan Parsons, Group Manager Planning & Development Services
4. Overview and Scrutiny - Feedback from Meetings 19 - 24
5. Forward Work Programme Update 25 - 32
6. Urgent Items
To consider any item(s) of business in respect of which notice has been given in accordance with Part 4 (paragraph 4) of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

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Yours faithfully

K Watson

Chief Officer - Legal, HR & Regulatory Services

Councillors:

S Aspey
MC Clarke
PA Davies
SK Dendy
J Gebbie

Councillors

CA Green
A Hussain
M Jones
MJ Kearns
JE Lewis

Councillors

AA Pucella
SG Smith
G Thomas
T Thomas
CA Webster
DBF White

Registered Representatives

Tim Cahalane - Roman Catholic Church
Ciaran Jackson - Primary School Sector
Rev. Canon Edward Evans - Church in Wales
Lynsey Morris – Secondary School Sector

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 2

5 FEBRUARY 2020

REPORT OF THE CORPORATE DIRECTOR EDUCATION AND FAMILY SUPPORT

HOME-TO-SCHOOL TRANSPORT

1. Purpose of report

- 1.1 The purpose of this report is to update the Committee on the current status of Bridgend County Borough Council's home-to-school transport policy and arrangements, including the outcome of Bridgend County Borough Council's recent independent review of transport.

2. Connection to Corporate Improvement Objectives/Other Corporate Priorities

- 2.1 The report links to the following corporate priority:

Smarter use of resources - ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background

- 3.1 The learner transport budget has been under significant financial pressure. Ongoing annual budget reductions under the Medium-Term Financial Strategy (MTFS) have been significant with efficiency savings of £1.794m between 2014-2015 and 2019-2020. There has, however, also been some budget growth of £550k to support increased pressure on the home-to-school transport budget in the period 2018-2020. Table 1 below provides further detail of these savings.

Table 1 - MTFS savings 2014-2015 to 2019-2020

MTFS savings	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	TOTAL
Retender learner transport contracts	250	400	100				750
Rationalise special education needs transport	200	100	150				450
School transport route efficiencies		200	200	40			440
Phased implementation of Learner Transport Policy regarding statutory distances for free travel				20	67	67	154
TOTAL	450	700	450	60	67	67	1,794

MTFS growth	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	TOTAL
Increasing costs associated with home-to-school transport, including demand for pupils with additional learning needs (ALN) and demographic growth						427	427
Transport costs for Welsh Government's Junior Apprenticeship Programme						42	42
Increase in costs of learner travel due to re-tender exercise that took place in 2017-2018					81		81
TOTAL					81	469	550

3.2 In September 2015, in order to support a reduction of £1.8m against the Learner Travel budget, Cabinet determined changes to the Council's Learner Travel Policy in order to meet the MTFS savings identified from 2014-2015 to 2019-2020.

3.3 Ongoing pressure on the home-to-school transport budget, as a result of the significant savings set against the budget identified in Table 1, has meant that year-on-year spend has exceeded the available annual budget, leading to a £1.1m deficit budget position in 2019-2020. While there has been additional

budget growth of £550k over the 2014-2015 to 2019-2020 period, this has only addressed the additional costs brought about primarily through increased contractor prices, changes to eligibility for pupils and additional costs associated with transporting pupils with ALN.

- 3.4 In addition to these savings and growth outlined in Table 1, the draft MTFS 2020-21 to 2020-23 presented to Cabinet on the 14 January 2020 includes additional proposals in 2020-2021 for the 'Phased implementation of Learner Transport Policy regarding statutory distances for free travel' of £75,000 will bring the MTFS savings total to £1,869,000 since 2014-2015 if proposals are approved at Council on 26 February 2020. There is also proposed funding for growth of £356,000 relating to retendering of contracts for buses and taxis. If approved by Council on the 26 February this would bring the total growth to £906,000 since 2014-2015.

To address the ongoing pressure on the home-to-school transport budget, the following measures have been implemented:

Independent Strategic Review of Transport

- 3.5 To support recovery from the current deficit budget position an independent strategic review of transport was commissioned in July 2019 and reported in November 2019.
- 3.6 The scope of the external review has examined potential savings set against the local authority's home-to-school transport budget as well as other Bridgend County Borough Council (BCBC) transport services.
- 3.7 A cross-directorate group, which included officers from the Education and Family Support Directorate, the Chief Executive's Directorate, the Social Services and Wellbeing Directorate and the Communities Directorate, met to determine the key transport-related issues which might benefit from external review.
- 3.8 Following a procurement exercise in July 2019, PeopleToo was awarded the contract based on both a technical and commercial assessment of the tender submissions. Three work packages were required to be delivered as part of the review, as follows:

Work Package 1 (WP1) – Consideration of the opportunities available to make strategic amendments to the delivery of transport services within Bridgend

- 3.9 The purpose of WP1 was to establish and outline the following:
- Whether changes to school catchment area boundaries, taking into consideration the impact on admission arrangements, could support a reduction in the number of pupils eligible for home-to-school transport.
 - Whether amendments to the timing of the school days across all Bridgend schools, would ensure that capital assets are maximised (eg through potential sharing of capital assets by schools) and that the timing of the school days of schools supports the most efficient provision of home-to-school transport.

- Whether opportunities exist to make efficiency savings through the enhanced use of existing school minibuses or through the additional provisioning of schools with their own transport facilities.
- Whether the current model of transport services provided by the local authority, in particular the provision by private suppliers to deliver the majority of the local authority's transport provision, is the most cost effective model of service provision.
- Whether there are benefits in bringing the majority of transport provision (in particular education and social care) in-house. This would mean that the majority of education and social care transport provision would be provided by the local authority, served by an in-house fleet, rather than outsourced to the private sector.
- Whether Adult Social Care Day Services who operate a fleet of 19 vehicles can operate more efficiently. Vehicles are positioned strategically and to meet assessed need (eg people with profound learning disabilities/older persons) within the borough. The service relies on a combination of contract transport, in-house transport and community transport to meet the needs of individuals accessing the service. Vehicles are utilised for both in-house transport at the start/end of each day and support pre-planned activity in the wider community as part of an individual's Day Time Opportunity Plan.
- There are currently 21 transport contracts that support delivery of adult services. The current value of contracts is in the region of £210k. The previous spend on transport by the service prior to developing the in-house service was in region of £680k. The service is developing a collaboration agreement with Community Transport to serve the Llynfi/Garw/Ogmore Valleys.
- Consideration of the transport arrangements for looked-after children provided by the local authority. This should include the breadth of ancillary transport services for looked-after children (of both non-statutory and statutory school age) who rely on local authority-provided transport services (eg for respite care).

Work Package 2 (WP2) – Undertake a full assessment of the current home-to-school transport arrangements in Bridgend.

- 3.10 WP2 should focus on undertaking an assessment of BCBC's current home-to-school transport provision.
- 3.11 Provide recommendations of how any efficiencies can be achieved and report on implications of implementing recommendations including associated costs.
- 3.12 Areas of efficiencies to consider must relate to the assessment undertaken under WP1, but in particular focus on:
- Do nothing (maintain the status quo).
 - A full in-house home-to-school transport service.
 - Varying of current transport routes to maximise their efficiency.

- Identification of catchment boundary changes (if proposed under WP1) to reduce the number of pupils eligible for free home-to-school transport.
 - Explore other ways to deliver transport services (eg best use of vehicles within the Council's ownership (including those in schools) or the collaboration with other councils).
- 3.13 The provider is expected to assess all BCBC school catchment areas/associated transport routes and is expected, for each recommendation, to outline the most suitable transport required and include evaluations of how specific eligible pupils would be allocated to specific contracts.
- 3.14 The provider is expected to provide detailed solutions to mitigate negative impacts of implementing each recommendation in line with any statutory legislation, regulations, standards or guidance identified in WP1.

Work Package 3 (WP3) – Undertake a full assessment of the current employee travel expenses arrangement.

- 3.15 WP2 focuses on undertaking an assessment of BCBC's current employee travel expenses arrangements, with a particular focus on, but not limited to:
- Whether the current mileage rate paid by the local authority to staff should be reconsidered (ie the current rate is 47p per mile for all users, which is above the HMRC rate of 45p per mile for the first 10,000 business miles, then 25p per mile). The total spent on travelling allowances in 2018-2019 was around £1.2m. If the HMRC rate had been applied, this would have generated a saving of around £45k.
 - Exploration of the adoption of lease vehicles for staff rather than paying an individual mileage for their own vehicles (ie 'the grey fleet'). This approach is currently adopted by a number of other local authorities across Wales. Such leases may reduce the costs of mileage claimed in certain circumstances although this would depend on the mileage claimed, and as identified by a number of local authorities, this may not produce a saving if the staff member's time is considered. Therefore, the review should explore in particular the most desirable mileage threshold to trigger the use of a leased fleet vehicle.

No-pass, no-travel

- 3.16 The School Transport Team currently issues approximately 3,500 photographic bus passes to entitled secondary-school-aged pupils using the local authority's free home-to-school transport buses.
- 3.17 In October 2017 Corporate Management Board (CMB) approved the piloting of a 'no-pass, no-travel' scheme to primarily reduce overcrowding on home-to-school bus services. The pilot was launched in April 2018 at Brynteg School. Following the assessment of the pilot at the end of the 2018-2019 academic year, the no-pass, no-travel scheme was launched for all secondary-aged-pupils on large school buses from September 2019.

Learner Travel Policy

- 3.18 In September 2015 Cabinet determined changes to the local authority's Home to School/College Transport Policy in order to meet MTFs savings identified from 2016-2017 to 2019-2020. The policy change was implemented in September 2016. However, initial savings were predicated on the full implementation of a change to statutory distances of 2 miles for primary school-age children from the current 1.5 miles and 3 miles for secondary school-age children (including post-16 learners) from the current 2 miles. No change was proposed to nursery-age children eligibility of 1.5 miles. On implementing the policy change, Cabinet determined to protect the entitlement of all pupils currently benefitting from home-to-school transport at the former distances until they moved schools or moved from one phase of education to another. Furthermore, protection was provided for siblings of children already in receipt at the former distances.
- 3.19 Cabinet was not minded to remove the discretionary arrangements for post-16 learners, who would therefore continue to benefit from home-to-school/college transport at the 3-mile distance.
- 3.20 The 'in-receipt' and the 'sibling rule' entitlement has meant that, year-on-year, the number of pupils the policy change applies to, is relatively small. However, parents have challenged this inequity and have been critical of its intention, especially as children without siblings are disadvantaged.
- 3.21 In July 2019, Cabinet agreed to undertake a full 12-week public consultation on the following new proposals:
- removal of escorts from all taxis and minibuses (excluding those transporting pupils with special education need) of less than 8 passengers;
 - withdrawal of transport for all learners benefitting from an identified and available (safe) routes to school in line with statutory distances of 2 miles for primary school-age pupils and 3 miles for secondary school-age pupils;
 - removal of 'sibling' and 'in receipt' protection for pupils;
 - removal from the local authority's Home to School/College Transport Policy of specific examples of the special circumstances where the local authority will provide discretionary transport;
 - removal of all transport for nursery pupils; and
 - removal of all post-16 transport.

Available walked route assessments

- 3.22 At the same time as the Cabinet decision in September 2015 to amend the Learner Travel Policy, the local authority was assessing the impact of the newly released Learner Travel Statutory Provision and Operational Guidance June 2014. The guidance identifies that local authorities must:

- assess the travel needs of learners in their authority area;
- provide free home-to-school transport for learners of compulsory school age attending primary school who live two miles or further from their nearest suitable school;
- provide free home-to-school transport for learners of compulsory school age attending secondary school who live three miles or further from their nearest suitable school;
- assess and meet the needs of 'looked after' children in their authority area;
- promote access to Welsh-medium education; and
- promote sustainable modes of travel.

3.23 The new Statutory Provision and Operational Guidance included two additional areas for consideration:

- the need to fully engage/consult with learners when considering the safety of routes; and
- the need to consider the opinion of learners in relation to social danger.

3.24 Following the publication of this guidance, it became clear that the changes to the local authority's new Home to School/College Transport Policy approved by Cabinet in September 2015 were being challenged. On the loss of entitlement, many parents challenged the availability of walked routes to school on the basis of their safety.

3.25 Many parents contested the inequity in the new policy's sibling rule, primarily the impact on pupils beginning Reception and Year 7, who did not have a sibling in the school and who would be impacted more than any other child. The default position from these parents was to challenge the safety of the walked route their child would have to take to school.

3.26 Without adequate assurances that routes considered as available by the local authority had followed the procedure outlined in the aforementioned statutory guidance, the local authority would not be able to implement its policy decision made in September 2015.

3.27 Therefore, in August 2017, the local authority agreed to progress assessments of walking routes in accordance with the Learner Travel Operational Guidance to identify all available walking routes to schools.

School transport operator checks

3.28 The local authority's statutory duty is to provide suitable home-to-school transport for learners to attend school. All school transport suppliers are required to pass mandatory requirement checks as part of the procurement of the contract covering:

- insurance;
- licenses (eg Hackney and private hire);
- communication;
- health and safety;
- Disclosure and Barring Service (DBS) checks for all drivers and escorts; and
- specified training (including wheelchair tie-down anchor, tail-lift operator, manual handling and safeguarding) where appropriate.

3.29 This is followed by quality questions, testing responses to, for example:

- vehicle breakdown back-up plan for emergency situations (with specific regards to the health and safety of pupils with special educational needs);
- training - on appointment, current and future plans; and
- continuity of driver/escorts - the managed plan for driver and/or escort absences to reduce the impact on pupil transport.

3.30 Transport providers are required to have passed all of these requirements to progress to the commercial stage, which then considers cost only.

4. Current situation

Independent Strategic Review of Transport

4.1. Peopletoo presented its findings in November 2019 and identified potential savings that are both predicated on a policy change (currently the basis of the ongoing learner travel public consultation) and those savings which are predicated on operational changes alone.

4.2. The main findings of the review can be summarised as follows:

- There is currently significant over-provision of home-to-school transport compared with the statutory minimum required by the Learner Travel (Wales) Measure 2008 and the local authority's own Home-to-School/College Transport Policy. If the statutory minimum is introduced, as per the currently consulted policy proposals, the following savings could potentially be made:
 - 2657 (58%) of all pupils currently taken to schools via bus would be ineligible for free home-to-school transport potentially saving £1.48m per annum.
 - 28 (39%) of all pupils currently taken to school via taxi would be ineligible for free home-to-school transport potentially saving £124k per annum.
 - 71 (51%) of all pupils currently taken to school via minibus would be ineligible for free home-to-school transport potentially saving £139k per annum.
- Therefore, £1.743m could potentially be saved (subject to checks of pupil eligibility as per the availability of a walked route to school) if a policy change

was introduced from September 2021, the earliest possible implementation as per the requirements of the Learner Travel (Wales) Measure 2008.

- The independent review has identified a disaggregated approach to the organisation of transport provision within BCBC, with no central co-ordination. Therefore, the review recommends the creation of an Integrated Transport Unit (ITU) for the local authority. The review proposes that existing staff in relevant directorates transfer to a central ITU to maximise the knowledge and skills available to the benefit of all services requiring transport provision for clients. The review recommends that technology (potentially existing and new) should be utilised to improve GIS/route planning and fleet tracking in support of the ITU.
- The local authority does not optimise alternative forms of transport provision for its services as a lower cost alternative to contracting private operators. The review recommends a proactive approach in as much as they become the default position.

Personal transport budgets

- 4.3. Personal transport budgets should be considered as an alternative to provided home-to-school transport. This would provide parents with the opportunity to receive a cash lump sum to meet the costs of taking their own children to school. It is proposed that the current mileage rate of 15p/mile (from a pupils home to their school) be increased to 40p/mile (or possibly 45p/mile as per the Her Majesty's Revenue and Customs (HMRC) rate).

Independent travel

- 4.4. 'Travel training' is seen as an opportunity to provide support to some learners who are currently dependent on the local authority's support for transport, but who would benefit from greater independence in the long term. The review identifies that the broadening of independent travel training could facilitate self-sufficiency and independence of some learners, allowing for both greater independence and financial savings over time.

Travel passes

- 4.5. The use of travel passes on large school buses and 'section 22' community transport can invoke some savings. Organisations that provide transport on a 'not-for-profit' basis can apply for permits under section 19 or section 22 of the Transport Act 1985. These permits allow the holder to operate transport services for hire or reward without the need for a full public service vehicle (PSV) operator's licence. Savings can be accrued by the use of travel cards/passes on public transport vehicles for pupils of statutory school age, with the opportunity to transfer approximately 765 secondary school pupils currently on large buses over a three year period onto contracted bus routes at a substantial saving.
- 4.6. The review has also identified that such an approach could increase the viability of some passenger transport services to the benefit of the wider public. Although the local authority has considered this approach in the past as unattainable given its interpretation of seatbelt legislation and how it

applies to learners on public service vehicles, the review has identified this as a misinterpretation and that the ruling on the availability of seatbelts applies only to dedicated school transport, not pupils using public service vehicles.

Social Services transport

- 4.7. The use of social services transport vehicles, to decrease the reliance on externally provided transport for some pupils, is seen as an opportunity to maximise the use of the capital resources available to BCBC.

Route optimisation

- 4.8. There is an opportunity for BCBC to improve route optimisation through better route planning and by reviewing catchment areas.

Procurement

- 4.9. The procurement of externally contracted transport is considered by the review to be 'traditional'. The review proposes a more commercial approach whereby Bravo 'e-auctions' are reintroduced, and taxi frameworks are implemented on a charge per mile basis with better engagement of providers.

Mixed transport provision

- 4.10 The review identifies that the council should introduce a mixed transport provision across in-house externally contracted and community transport.
- 4.11 At this stage, the local authority is unable to verify whether any of the above mentioned findings can be implemented or lead to annualised savings against the learner travel budget. The local authority will therefore need to consider the findings of the review and determine whether any of the findings should be taken forward for consideration.

'No-Pass, No-Travel'

- 4.12 The local authority will assess the impact of the 'No-Pass, No-Travel' scheme on the 3,500 secondary age pupils using the big buses at the end of the current 2019-2020 academic year. There were a number of complaints during the first few weeks of the autumn term 2019-2020 as a result of the implementation of the policy. These were predominantly from parents whose children did not have a valid pass and therefore the local authority had to issue a number of temporary passes until new ones were produced. Nevertheless, the implementation has been a success, with ineligible pupils being refused transport, thereby reducing the reporting by operators of overcrowding on some routes. The roll-out of non-photographic passes for primary-aged-pupils is currently at the preparation stage and this scheme is currently scheduled to commence at the start of the summer term 2020-2021.
- 4.13 Furthermore, the local authority has recently engaged with a provider to demonstrate the benefits of a tracking system for pupils on school transport. There are significant benefits to the adoption of such a system, in particular those related to pupil safety, including:

- real-time bus tracking;
- provision to local authority officers, schools and parents with live visibility of bus journeys to and from school;
- recording of pick-ups and drop-offs of each pupil;
- identification of where buses (and therefore pupils) are at all times with live fleet maps and geo-location;
- provision of two-way local authority/school to bus communication and the monitoring of on-board behaviour;
- provision of relevant pupil information to driver/escort (eg information on additional learning needs or medical information);
- a real-time manifest of passengers on board the bus;
- fast boarding with near-field communication (NFC) technology built into pupil passes;
- route optimisation and reporting; and
- school/driver emergency messaging.

4.14 The local authority will consider any proposal to procure such a system in line with the determination by Cabinet of the proposal to amend the Learner Travel Policy in April 2020 and subject to the identification of cost and available budget.

Learner Travel Policy

4.15 The public consultation on the Learner Travel Policy concluded on 5 January 2020. Additional consultation with learners will continue throughout January 2020 and will coincide with the ongoing consultation on the options for future post-16 education. The options being consulted for post-16 education are:

Option 1

A mix of school sixth forms with some mergers to create new local authority maintained sixth-form centre/s.

Option 2

A mix of school sixth forms with some mergers to create new further-education-college governed sixth-form centre/s.

Option 3

Retaining sixth forms in all schools, but with further development to improve this option's delivery.

4.16 As transport is a material consideration in each of the three options available, engagement with pupils (especially those at secondary school age) will focus on both the impact of the learner travel proposals and the post-16 proposals.

4.17 The outcome of both consultations will be reported to Scrutiny in March 2020.

Available walked routes to schools

- 4.18 In August 2017, CMB agreed to progress the following, to meet statutory requirements:

Full risk assessments in relation to physical/traffic risks

- 4.19 This is the relationship between learners and traffic. As pedestrians, learners face a number of hazards. A physical assessment of the walked route was deemed appropriate to identify hazards.

Full risk assessments in relation to social danger

- 4.20 'Social danger' is open to different interpretations and is subjective. In this context, the commonest interpretations provided by children and young people (as taken from the guidance) are as follows: stranger danger; danger(s) posed by paedophiles; danger(s) posed by criminals (muggers, thieves, murderers and kidnappers); anti-social behaviour (the presence of bullies or of alcoholics or drug users).

Consultation to seek the views of learners

- 4.21 Section 1 of The Rights of Children and Young Persons (Wales) Measure 2011 places a duty on Welsh Ministers to have due regard to Part 1 of, and the Protocols to, the United Nations Convention on the Rights of the Child when exercising any of their functions. In particular, Article 12 specifies that children have the right to say what they think should happen when adults are making decisions that affect them, and to have their opinions taken into account. Welsh Government, therefore, attaches paramount importance to enabling the voice of children and young people to inform its policy development, particularly in relation to the matters which affect children and young people. The primary aim of the consultation process was to identify learners perceptions of social dangers or other hazards.
- 4.22 The physical assessments were progressed by Capita Consulting (now Redstart) and a local authority officer was appointed to progress the statutory consultations with schools, learners and parents. This significant piece of work concluded in early 2019.
- 4.23 The physical assessment of the walking routes took place along agreed routes extending to a three mile limit from the secondary schools and a two mile limit for primary schools, or to the extent of the associated catchment areas, whichever was the closest.
- 4.24 The routes were focused along the main arterial routes with limited emphasis placed on the adjoining/connecting side streets with a lesser focus on minor crossings within residential estates.

4.25 Individual reports identifying the available routes together with the outcome of the consultation were produced as follows:

- Brynteg School cluster
- Bryntirion Comprehensive School cluster
- Cynffig Comprehensive School cluster
- Porthcawl Comprehensive School cluster
- Pencoed Comprehensive School cluster
- Coleg Cymunedol Y Dderwen cluster
- Maesteg School cluster
- Ysgol Gyfun Gymraeg Llangynwyd cluster
- Archbishop McGrath Catholic High School cluster

School transport operator checks

4.26 Since May 2019, even if a driver has already been licensed as a hackney carriage and private hire driver by the local authority's Licensing Committee, the School Transport Team has required drivers to be DBS checked again and vetted as part of the process for their approval to work on school transport contracts. This additional verification provides further assurance of the suitability of drivers that have already been DBS checked and licensed by the local authority through the Licensing Committee. Therefore, there is no automatic licensing of drivers to work on school transport contracts following approval at Licensing Committee. All drivers, regardless of their approval by Licensing Committee are only licensed to work on school transport contracts following a separate DBS check and approval by the School Transport Team.

4.27 Nevertheless, the local authority's Licensing Team provides the School Transport Team with information on DBS disclosures, allegations against individual drivers or any concerns raised by the public. The local authority's safeguarding services communicates similar concerns and allegations to the School Transport Team and to the Licensing Team to be considered and acted on as appropriate when relevant intelligence is received by South Wales Police in respect of any persons working on or potentially working on school transport contracts. The School Transport Team similarly seek advice and support from the local authority's Group Manager Information, Advice and Assessment (IAA) and Safeguarding, on any information disclosed to them on any individual working on school transport contracts.

4.28 The monitoring of the transport operators against the terms and conditions of individual contracts is undertaken by the School Transport Team in collaboration with the local authority's Procurement Service.

4.29 Although the inspection of operators, vehicles, drivers and escorts is undertaken by the School Transport Team, this activity is ad hoc, due to the limitations on resources. Nevertheless, these formal inspections are undertaken in collaboration with a number of statutory partners ie The Licensing Team, South Wales Police and the Driver and Vehicle Standards Agency (DVSA). When undertaken, they are effective and any issues

identified following inspections are recorded and acted upon as appropriate against the terms and conditions of the contract held. Each statutory partner is able to act independently as per their responsibilities but also act collaboratively. For example, the prohibition of a vehicle identified as un-roadworthy by the DVSA would be acted upon by the School Transport Team in line with the terms and conditions of the contract held. Depending on the severity of the offence, points would be issued or the contract could be terminated.

- 4.30 The Licensing Committee regularly consider the fitness and propriety of new applicants or current licence holders in the hackney carriage and private hire trade. It is sometimes the applicant's criminal convictions being considered; however, it may also include other matters such as allegations, charges, complaints or conduct which may be considered in order to determine whether they are a 'fit and proper', bearing in mind the overall aim of the licensing authority is to protect the public.
- 4.31 In April 2018, the Institute of Licensing (IoL) published a document titled 'Guidance on determining the suitability of applicants and licensees in the hackney and private hire trades' ('the Guidance'). The Guidance has been produced in conjunction with the Local Government Association (LGA), Lawyers in Local Government (LLG) and the National Association of Licensing and Enforcement Officers (NALEO).
- 4.32 In preparing the Guidance, the content was subject to widespread national consultation with stakeholders including Councillors, Licensing Officers, Lawyers, the Hackney Carriage and Private Hire Trades, Academics, the Probation Service and the Police.
- 4.33 At a recent meeting of the Wales Licensing Expert Panel this document was considered and endorsed with the recommendation that all Welsh local authorities approve and implement the Institute of Licensing Guidance, replacing their current guidelines/policy.
- 4.34 In May 2019, the local authority adopted this guidance as its new policy on the treatment of convictions, cautions and criminal charges in respect of new applicants and existing hackney carriage/private hire vehicle drivers, proprietors and operators.

5. Effect upon policy framework and procedure rules

- 5.1 None as a direct consequence of this report.

6. Equality Impact Assessment

- 6.1 There are no equality implications arising from this report.

7. Wellbeing of Future Generations (Wales) Act 2015 Implications

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts.

8. Financial implications

8.1. The Independent Review of Transport has identified that financial savings and investment required by the local authority are difficult to quantify, given the complexity of transport provision for all service users. Nevertheless, the review has identified two financial positions (ie one that is predicated on the full policy proposals currently out to consultation being accepted by Cabinet for implementation in September 2021 and the other, being that none of the proposals are accepted by Cabinet).

Table 2 – Peopletoo Identified potential financial savings and investment requirements

Savings Initiative	Financial Savings - Ineligibility taken in full	Financial Savings - Assuming no reductions to Ineligibility	If Ineligibility Applied				If Ineligibility Not Applied			
			2020/21	2021/22	2022/23	Total	2020/21	2021/22	2022/23	Total
Transport - Ineligible Pupils Removed Net Savings	£1,497,066	£0	£0	£952,678	£544,388	£1,497,066	£0	£0	£0	£0
Managing Demand:										
Transferring contracted transport in-house 4 vehicles	£171,925	£343,851	£14,945	£121,451	£35,530	£171,925	£29,890	£242,902	£71,059	£343,851
Increase use of Travel Passes	£28,050	£56,100	£8,925	£14,025	£5,100	£28,050	£17,850	£28,050	£10,200	£56,100
Increase use of Personal Travel Budgets	£154,106	£154,106	£23,488	£58,778	£71,840	£154,106	£23,488	£58,778	£71,840	£154,106
Increase Independent Travel Training and In-house training	£198,555	£198,555	£53,255	£73,400	£71,900	£198,555	£53,255	£73,400	£71,900	£198,555
Sub-total Demand Management	£552,636	£752,612	£100,613	£267,654	£184,370	£552,636	£124,483	£403,130	£224,999	£752,612
Improved Procurement of Contracted Transport	£156,277	£725,000	£99,449	£56,828	£0	£156,277	£461,364	£263,636	£0	£725,000
Replace externally hired vehicles with in-house	£83,500	£83,500	£83,500			£83,500	£83,500			£83,500
Route Optimisation	£80,500	£181,500	£0	£0	£80,500	£80,500	£0	£0	£181,500	£181,500
Total Gross Savings	£2,369,979	£1,742,612	£283,562	£1,277,160	£809,257	£2,369,979	£669,346	£666,766	£406,499	£1,742,612
Investment required										
Route planning and optimisation software (capital)	-£25,000	-£25,000	-£25,000			-£25,000	-£25,000			-£25,000
Fleet Tracking	-£22,000	-£22,000	-£18,000	-£2,000	-£2,000	-£22,000	-£18,000	-£2,000	-£2,000	-£22,000
GIS Mapping Training and development	-£10,000	-£10,000	-£10,000			-£10,000	-£10,000			-£10,000
Total Net Savings	£2,312,979	£1,685,612	£230,562	£1,275,160	£807,257	£2,312,979	£616,346	£664,766	£404,499	£1,685,612

8.2. The Peopletoo review has therefore identified (see Table 2 above) potential annualised savings of £2.37m if the local authority reduces its provision to the statutory minimum for home-to-school transport or £1.74m if the existing policy arrangements are unchanged.

8.3. Some investment is required (c. £57k) for technology and training.

8.4. It is important to note that these figures are as presented by PeopleToo. Local authority officers have not been able to fully validate the figures prior to submission to Scrutiny.

9. Recommendations

9.1. It is recommended that the Committee is recommended to:

- note the contents of this report; and
- provide comments and any recommendations regarding the content of this report.

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO OVERVIEW AND SCRUTINY COMMITTEE 2

5 FEBRUARY 2020

REPORT OF THE CHIEF OFFICER – LEGAL, HR & REGULATORY SERVICES

OVERVIEW AND SCRUTINY – FEEDBACK FROM MEETINGS

1. Purpose of report

- 1.1 The purpose of this report is to present the feedback from the previous meeting of the Subject Overview and Scrutiny Committee 2 for discussion, approval and actioning.

2. Connection to corporate improvement objectives/other corporate priorities

- 2.1. This report assists in the achievement of the following corporate priority/priorities:

- **Supporting a successful economy** – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
- **Helping people to be more self-reliant** – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
- **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background

- 3.1. All conclusions, recommendations and requests for additional information made at Overview and Scrutiny Committee meetings are sent to Officers for a response to ensure that there are clear outcomes from each topic investigated.
- 3.2. These are then presented to the relevant Scrutiny Committee at their next meeting to ensure that they have received a response.
- 3.3. For Subject Overview and Scrutiny Committees (SOSC), when each topic has been considered and the Committee is satisfied with the outcome, the SOSC will then present their findings to the Corporate Overview and Scrutiny Committee (COSC) who will determine whether to remove the item from the Forward Work Programme (FWP) or to agree it remains an item for future consideration and prioritisation.

4. Current situation/proposal

- 4.1. Members will recognise that capturing and assessing the impact of Scrutiny is not an easy task as the outcomes of Scrutiny activity are not always tangible and able to be measured in a systematic way.
- 4.2. Whilst 'outputs' like the number of recommendations approved by Cabinet or accepted by Officers may shed light, this does not reveal the extent to which the substance of the recommendations were actually implemented and whether or not intended outcomes were achieved.
- 4.3. Sometimes there are no measureable outputs from Committee discussion yet the opportunity for Cabinet Members and Officers to reflect on proposed courses of action has influenced the way in which the proposal was implemented. It is important to reflect some of the intangible effects of Scrutiny and its ability to influence decision makers through discussion and debate.
- 4.4. With this in mind, during the Overview and Scrutiny Workshops held in May 2019, Members discussed the regular feedback received from Officers in relation to Scrutiny Committee recommendations and comments. Evidence presented at the workshops indicated that there was a gap in the Scrutiny process for the follow up and actioning of recommendations to Officers which made it difficult to evidence what impact each Committee had achieved.
- 4.5. As a result Members agreed that a more effective process for considering and following up on feedback was required and recommended that the FWP and the feedback from meetings be presented to Scrutiny Committees as two separate items. This would firstly give the feedback more importance on the agenda and also an opportunity for the Committee to consider it in more detail.
- 4.6. This process will also take into account a previous recommendation made by Wales Audit Office whilst undertaking a review of Scrutiny - 'for the Council to ensure that the impact of scrutiny is properly evaluated and acted upon to improve the function's effectiveness; including following up on proposed actions and examining outcomes'.
- 4.7. It is recommended that the Committee approve the feedback and responses to the comments and recommendations prepared by Members at the previous meeting (Attached as **Appendix A**), allocate Red, Amber and Green (RAG) statuses to each recommendation where appropriate and action the feedback as needed.
- 4.8. The RAG status would consist of the following:

Red – where there has been no response;
Amber – where Members consider the recommendation/comment requires follow up action, for example where a recommendation has been accepted but there would be a need for follow up to see if it has been implemented;
Green – where Members consider a suitable response has been provided and no follow up action is required.
- 4.9. The Committee would then monitor these RAG statuses on an ongoing basis and action as they see appropriate. For Amber statuses, it is proposed that updates be provided after six months to allow time for the recommendation to be implemented.

4.10. It is further recommended that this process be used to monitor any feedback from Cabinet in response to any pre-decision scrutiny items that are then presented to them and any further formal recommendations that are sent from Scrutiny to Cabinet.

5. Effect upon policy framework and procedure rules

5.1. The work of the Overview and Scrutiny Committees relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend.

6. Equality Impact Assessment

6.1. There are no equality implications arising directly from this report.

7. Well-being of Future Generations (Wales) Act 2015 implications

7.1. The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

8. Financial implications

9.1. There are no financial implications arising from this report.

9. Recommendation

9.1. The Committee is recommended to consider the attached feedback and Officer's responses (**Appendix A**) and:

- a) Allocate RAG statuses where appropriate;
- b) Make any further comments in relation to Officer's responses.

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Background Documents: None

Prevention and Wellbeing including Day Time Opportunities

10 October 2019

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Members wished to make the following comments and conclusions:	Response/Comments	RAG Status
<p>Members commended the work of the Authority in supporting the roles of the Local Community Coordinators in the Ogmere Constituency but were concerned that the support was concentrated in these communities only. Members recommended that given the success of the scheme in this area that funding should be prioritised for the support to encompass the whole of Bridgend County to ensure equality throughout the Borough.</p>	<p>As shared at the meeting, there will be new and additional navigator and social prescriber roles working across the County Borough and providing greater coverage. We will be able to update on progress made although it should be noted that all roles including Local Community Co-ordinators are not directly funded by Council and there is a reliance on external investment being secured. The current focus is on identifying the most effective model and to ensure that such roles are used to accelerate the pace of change as opposed to being a long term approach.</p>	
<p>Members noted that there were a number of excellent initiatives and opportunities for adults with varying support needs but were concerned at how communities were made aware of the opportunities that are available to them. Members therefore recommended that the opportunities are displayed on the Council website and also in all public buildings and notice boards such as libraries and leisure centres to reach as many people as possible.</p>	<p>There is a focus on improving Information, Advice and Assistance (IAA) within the transformation programme so raising awareness is particularly relevant. The balance to this is that a number of the initiatives and opportunities are targeted and based on needs based referral as opposed to open access. It is recognised that more can be done to promote things that are universally accessible and that there is also a benefit in more referring partners being aware of what might provide appropriate support. We will review what is possible in terms of the Council webpages and related social media based on the corporate approach to how these resources are now intended to function.</p>	
<p>Members recommended that the Committee revisit the item in 6 months' time and the report to include details on the following:</p> <ul style="list-style-type: none"> • How many volunteers are used for the provision of the prevention and wellbeing service • The direct savings that have been achieved due to prevention and wellbeing approaches • How the service is monitored and evaluated • Information relating to any post inspection action plan following the recently concluded CIW inspection 	<p>We would suggest that the next report is brought in may/june 2020 so that the end of year performance and progress reporting used across programmes and services can be integrated into the content. We would highlight that we work collaboratively to achieve third sector ownership of activities/opportunities but can identify the value of volunteer effort to this approach. Cost avoidance, demand management and social return on investment are key metrics for prevention work although efficiencies to core council budgets and to partners investing in roles can be integrated in our report. The range of performance monitoring that is applied to prevention approaches can be shared. Similarly the action plan relating to the recent inspection of adult social services and related observations can be shared with scrutiny.</p>	
Additional Information		
<p>Members asked for further information on the Community Hubs and an example of what they look like, where they can be found. Members asked if there were virtual hubs</p>	<p>This can be shared with members in advance of the next meeting and if appropriate opportunities can be arranged for members to visit and see what has been taking place in community hubs. This approach can also be extended to other prevention focused programmes.</p>	
<p>Members asked how much money had been saved as a direct result of the prevention and wellbeing initiatives.</p>	<p>The Directorate will be able to show where efficiencies have been made and the areas that prevention and wellbeing initiatives are focusing on. There will be a focus on cost-avoidance and demand management and a recognition that the investment for much of the prevention work is not core council funding as yet. This way of working is however required under the key Wellbeing legislation to improve lives and maintain health and resilience in our communities.</p>	

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 2

5 FEBRUARY 2020

REPORT OF THE CHIEF OFFICER – LEGAL, HR & REGULATORY SERVICES

FORWARD WORK PROGRAMME UPDATE

1. Purpose of the Report

- a) To present the items prioritised by the Corporate Overview and Scrutiny Committee including the next item delegated to this Subject Overview and Scrutiny Committee;
- b) To present the Committee with a list of further potential items for comment and prioritisation;
- c) To ask the Committee to identify any further items for consideration using the pre-determined criteria form;

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

- 2.1 The key improvement objectives identified in the Corporate Plan 2018–2022 have been embodied in the Overview & Scrutiny Forward Work Programmes. The Corporate Improvement Objectives were adopted by Council on 22 February 2018 and formally set out the improvement objectives that the Council will seek to implement between 2018 and 2022. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background

- 3.1 Under the terms of Bridgend County Borough Council's Constitution, each Overview and Scrutiny Committee must publish a Forward Work Programme (FWP) as far as it is known.
- 3.2 An effective FWP will identify the issues that the Committee wishes to focus on during the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted; i.e. will the Committee be undertaking a policy review/ development role ("Overview") or performance management approach ("Scrutiny").
- 3.3 The FWPs will remain flexible and will be revisited at each COSC meeting with input from each SOSC and any information gathered from FWP meetings with Corporate Directors and Cabinet.

4. Current Situation / Proposal

- 4.1 Attached at **Appendix A** is the overall FWP for the SOSCs which includes the topics prioritised by the COSC for the next set of SOSCs in Table A, as well as topics that were deemed important for future prioritisation at Table B. This has been compiled from suggested items from each of the SOSCs at previous meetings as well as the COSC. It also includes information proposed from Corporate Directors, detail from research undertaken by Scrutiny Officers and information from FWP Development meetings between the Scrutiny Chairs and Cabinet.
- 4.2 The Committee is asked to first consider the next topic they have been allocated by the COSC in Table A and determine what further detail they would like the report to contain, what questions they wish Officers to address and if there are any further invitees they wish to attend for this meeting to assist Members in their investigation.
- 4.3 The Committee is also asked to then prioritise up to six items from the list in Table B to present to the COSC for formal prioritisation and designation to each SOSC for the next set of meetings.

Corporate Parenting

- 4.4 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent', therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.
- 4.5 In this role, it is suggested that Members consider how each item they consider affects children in care and care leavers, and in what way can the Committee assist in these areas.
- 4.6 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

Identification of Further Items

- 4.7 The Committee are reminded of the Criteria form which Members can use to propose further items for the FWP which the Committee can then consider for prioritisation at a future meeting. The Criteria Form emphasises the need to consider issues such as impact, risk, performance, budget and community perception when identifying topics for investigation and to ensure a strategic responsibility for Scrutiny and that its work benefits the organisation.

5. Effect upon Policy Framework & Procedure Rules

- 5.1 The work of the Overview & Scrutiny Committees relates to the review and development of plans, policy or strategy that form part of the Council's Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend. Any changes to the structure of the Scrutiny Committees and the procedures relating to them would require the Bridgend County Borough Council constitution to be updated.

6. Equality Impact Assessment

- 6.1 There are no equality implications attached to this report.

7. Well-being of Future Generations (Wales) Act 2015 Implications

- 7.1 The Act provides the basis for driving a different kind of public service in Wales, with 5 ways of working to guide how public services should work to deliver for people. The following is a summary to show how the 5 ways of working to achieve the well-being goals have been used to formulate the recommendations within this report:

- Long-term - The approval of this report will assist in the Planning of Scrutiny business in both the short-term and in the long-term on its policies, budget and service delivery
- Prevention - The early preparation of the Forward Work Programme allows for the advance planning of Scrutiny business where Members are provided an opportunity to influence and improve decisions before they are made by Cabinet
- Integration - The report supports all the wellbeing objectives
- Collaboration - Consultation on the content of the Forward Work Programme has taken place with the Corporate Management Board, Heads of Service, Elected Members and members of the public.
- Involvement - Advanced publication of the Forward Work Programme ensures that the public and stakeholders can view topics that will be discussed in Committee meetings and are provided with the opportunity to engage.

8. Financial Implications

- 8.1 The delivery of the Forward Work Programme will be met from within existing resources for Overview and Scrutiny support.

9. Recommendations

9.1 The Committee is recommended to:

- (i) Identify any additional information the Committee wish to receive on their next item delegated to them by Corporate Overview and Scrutiny Committee and any other items in the overall FWP shown in **Appendix A**;
- (ii) Prioritise items from the Forward Work Programme to be presented to the Corporate Overview and Scrutiny Committee for scheduling for the next round of Overview and Scrutiny Committee meetings;
- (iii) Identify any additional items using the criteria form, for consideration on the Scrutiny Forward Work Programme.

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Background documents

None

Scrutiny Forward Work Programme

The following items were previously prioritised by the Subject OVS Committees and considered by Corporate at its last meeting where the top three items were scheduled in for the next round of meetings:

Date	Subject Committee	Item	Specific Information to request	Rationale for prioritisation	Proposed date	Suggested Invitees	Prioritised by Committees
09-Mar-20	SOSC 1	Learner Travel	Pre-decision item. For scrutiny to act as a consultee on the proposals on the review of Learner Travel before they are submitted to Cabinet.			Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Robin Davies, Group Manager Business Strategy and Performance Possible Youth Mayor/Student Representative	
16-Mar-20	SOSC 2	Transformation Grant	To provide an update on progress made on 'Accelerating the Pace of Change' for integrated services.		Corporate Director proposed for March 2020	Susan Cooper, Corporate Director, Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jackie Davies, Head of Adult Social Care; Andrew Thomas, Group Manager - Sports and Physical Activity Heidi Bennett, Chief Executive - BAVO Kay Harries, Health and Social Care Facilitator and Operation Manager; Carmel Donovan, Group Manager - Integrated Community Services Michelle King, Group Manager - Integrated Community Services Anthony Hughes, Cwm Taf LHB - Strategic and Operational Planning	
18-Mar-20	SOSC 3	Plastic Free Bridgend	<ul style="list-style-type: none"> To receive an update on the previous recommendations made on 23 July 2018; What items we procure that uses single use plastic; What choices does that Authority have along with financial implications; Where does the Authority's plastic go and what happens to it? Update on role our of schemes across BCBC e.g. Love it, don't trash it. 			Janine Nightingale, Corporate Director - Communities Cllr Richard Young, Cabinet Member – Communities; Zak Shell, Head of Operations - Community Services; Rachel Jones, Corporate Procurement Manager Pete Tyson, Group Manager - Commissioning Contracts & Performance Keep Wales Tidy;	
20-Apr-20	SOSC 2	Remodelling Children's Residential Services Project	SOSC 1 requested that the item be followed up by Scrutiny in the future for monitoring purposes, incorporating evidence of outcomes.			Susan Cooper, Corporate Director, Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Laura Kinsey, Head of Children's Social Care;	

TABLE B

For prioritisation				
Item		Rationale for prioritisation	Proposed date	Suggested invitees
<p>Member and School Engagement Panel - Annual Report (For Information Only)</p>	Annual Update to - SOSC 1 on the work of the Member and School Engagement Panel		Report after March 2020	Spring term 2019 - Plasnewydd Primary School; Summer term 2019 - Ogmere Vale Primary School; Autumn term 2019 - Tynyrheol Primary School.
<p>Post 16 Education - Post Consultation</p>	Back to Scrutiny - Post Consultation		Corporate Director suggested Summer Term	Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Andy Rothwell, CSC Senior Challenge Advisor; Andrew Williams, Acting Managing Director CSC Youth Mayor? Andrew Slade, Association of Secondary Heads
<p>Empty Properties</p>	<ul style="list-style-type: none"> To consider the impact of the removal of the 50% discount, after a suitable period of time to allow it to have an affect; To receive evidence that demonstrates the 'Activity' of work that has been undertaken across the Authority given the crossovers and links this subject has with other services; To consider the pilot project mentioned by Officers where the Authority was looking to engage and work with RSLs to support property owners from a management perspective with the overall aim being to return a property back to use; To monitor the performance and outcomes of the strategy including scrutiny of the national PIs for empty properties contained within the Authority's Corporate Plan as well as any further underlying targets and expected outcomes related to the strategy; To consider how the Authority deals with property owners who persistently refuse to engage with the Council. To consider any future alternative strategy that relates to Commercial properties. 		Proposed for Dec 2020 following Cabinet Approval in Dec 2019.	Martin Morgans, Head of Performance and Partnership Services Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing Cllr Hywel Williams, Deputy Leader Helen Rodgers - Revenues Manager Lynne Berry - Group Manager Housing & Community Jonathan Flower - Senior Strategic Officer
<p>Emergency Accommodation</p>	<ul style="list-style-type: none"> To receive a more detailed option appraisal with reference to the replacement facility in Brynmenyn in the short, medium and long term including costings and timescales; To receive an update in relation to Members recommendation to explore the opportunity to utilise surplus Local Authority owned buildings; Members request a site visit to the Kerrigan Project direct access floor space facility that is managed by Gwalia. 		Corporate Director proposed that these items should be presented at the same time. Emergency Accommodation, Homelessness Strategy and Supporting People Grant.	Martin Morgans, Head of Performance and Partnership Services Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing Cllr Hywel Williams, Deputy Leader Helen Rodgers - Revenues Manager Lynne Berry - Group Manager Housing & Community Jonathan Flower - Senior Strategic Officer
<p>Homelessness Strategy</p>	<p>Members requested that the report include:</p> <ul style="list-style-type: none"> - Progress on implementation of the strategy; - Report to include information on vulnerable groups such as ex-offenders and care leavers. <p>Members raised questions in that Bridgend have 8 people sleeping rough but have 13 empty beds?</p>			Mark Shephard, Chief Executive; Martin Morgans, Head of Performance and Partnership Services Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing Lynne Berry, Group Manager, Housing & Community Regeneration; Joanne Ginn, Housing Solutions Team Manager.
<p>Supporting People Grant</p>	Following the implementation of the Homelessness Strategy, Members have requested to receive a further report on the Supporting People Grant and provide an update in relation to what steps have been implemented as recommended by the Independent Review undertaken.			Mark Shephard, Chief Executive Sue Cooper, Corporate Director Social Services and Wellbeing Martin Morgans Lynne Berry Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing Ryan Jones, Supporting People Strategy Planning and Commissioning Officer
<p>Welsh Community Care Information Systems (Information Report)</p>	Corporate Director offered an to members on how WCCIS has developed over the last few years. Members agreed to receive this at a future meeting			NA
<p>Early Help and Family Support/Looked After Children and Reducing Strategy</p>	<p>Presentation provided to Corporate Parenting on the below issues.</p> <ul style="list-style-type: none"> Detail of the process for a child coming into care - From a referral being received to a decision being made; How is ongoing support established as well as any associated costs; How is the step down or step up process monitored? If individuals need support from more than one service (such as IFSS and Baby in Mind) how do services work together to monitor the individual? Historical data to enable Members to determine if there has been any progress made; Report to include clearer evidence of outcomes; More examples of case studies outlining processes, challenges and outcomes achieved; Members raised concerns regarding the freedom that schools have in the framework for teaching Personal and Social Education for preparing youngsters with Life Skills especially in Flying Start areas. Members therefore request details of what and how pupils are taught and how they monitor its effectiveness. <p><i>A report to be provided detailing position statement one year on. (May 2020)</i></p>		Corporate Director suggested 01/06/2020	Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Mark Lewis, Group Manager Integrated Working and Family Support; Sue Cooper, Corporate Director Social Services and Wellbeing; Laura Kinsey, Head of Children's Social Care;

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<p style="text-align: center;">ALN Reform</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 31</p>	<p>To receive an update on implementation on the act.</p> <p><i>Bill delayed by 1 year - update report only</i></p>		<p>September 2020 SOSC2 (Previously went to SOSC2 18/10/18)</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help. Michelle Hatcher, Group Manager Inclusion and School Improvement Elizabeth Jones, Additional Learning Needs Transformation, Central South; Denise Inger, Chief Executive Director SNAP Cymru; Caroline Rawson, Assistant Chief Executive Director SNAP Cymru Specialist Officer Post 16 Education & Training.</p>	
<p style="text-align: center;">Empty Commercial Property</p>	<p>Members requested that the report include: - Members understand that the Council are concentrating on domestic housing in the first instance when implementing the Empty Property Strategy, but have requested to receive a report on plans for empty commercial property when the timing is appropriate.</p>			<p>Mark Shephard, Chief Executive; Zak Shell, Head of Operations - Community Services</p>	
<p style="text-align: center;">Mental Health Strategy</p>	<p>Members requested that the report include: - Members acknowledged that the Council are compiling a Mental Health strategy and recommended that the Council take into account the statistic that 95% of emergency calls received by the police after 5.00pm are in relation to mental health. - Provide details on Section 136 <i>CAMHS to lead</i></p>			<p>Cllr Phil White, Cabinet Member – Social Services and Early Help; Lindsay Harvey, Corporate Director - Education and Family Support; Susan Cooper, Corporate Director, Social Services and Wellbeing; Representatives from CSP?</p>	
<p style="text-align: center;">Dementia Care</p>	<p>Members requested that this remain on the FWP to see what progress has been made since this last camee to Committee in April 2019</p> <ul style="list-style-type: none"> • An update on plans to enable alternative options for short break beds • Members have asked for an update in relation to carrying out dementia awareness training through Corporate Training; • Facts and figures on Dementia Care through Cwm Taf. 		<p>Corporate Director suggested 01/04/2020</p>	<p>Susan Cooper Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care;</p>	
<p style="text-align: center;">School Governing Bodies</p>	<p>MSEP expressed concerns over Governor training and whether it was sufficient enough to enable School Governors to carry out their role effectively. The Panel requested that this be investigated by Scrutiny with a view to a recommendation that Governor training be reviewed and improved to make it more effective and fit for purpose. Members proposed that a job description, for example, be provided when schools advertise for Parent Governors to ensure that the right people apply for the position and understand what is expected of them. At SOSC 1 on 29 April 2019, Committee also concluded the following in relation to comments from MSEP: • Due to the fact that there are currently approximately 41 vacancies for School Governors, Members recommend that the promotion and advertising for these appointments are considered; • That the proposed School Governor job description also include the days of scheduled meetings to outline what commitment the post would necessitate; • Due to training sessions being cancelled due to non-attendance, Members request that the promotion of School Governor training sessions is explored; • That a selection of School Governor representatives are invited to attend the meeting to provide their views. <i>(see responses to this feedback)</i></p>		<p>Corporate Director suggested Summer/Autumn Term</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Andy Rothwell, CSC Senior Challenge Advisor; Andrew Williams, Acting Managing Director CSC Robin Davies, Group Manager Business Strategy and Performance; Dawn Davies, Principal Officer Knowledge Management and Learners Cllr T Beedle, Chair of BGA</p>	
<p style="text-align: center;">Post Inspection Action Plan</p>	<p>Post Inspection Action Plan - recommendations * Termly Report on PIAP <i>From MSEP Plasnewydd</i> Include movement of pupils Based on evidence received, the Panel requested that a scoping exercise be carried out by Scrutiny Officers to determine whether there is an item suitable for Scrutiny in relation to the movement of pupils from Welsh Schools to English schools within the County Borough.</p>		<p>Corporate Director proposed late September 2020</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Michelle Hatcher, Group Manager Inclusion and School Improvement Andy Rothwell, CSC Senior Challenge Advisor; Andrew Williams, Acting Assistant Director CSC</p>	
<p style="text-align: center;">Strategic Review of Health & Safety Responsibilities</p>	<p>Practice , Policy and review of reported "near misses". - How many near misses have been reported? - How did we respond? - What lessons have been learnt? With reference to a recommendation made by BREP 2018 - The Panel request that an assessment of School Crossing Patrol and possible alternatives is included in this report Scrutiny Chairs have agreed to carry out an 'Information Gathering' exercise, interviewing representatives from schools, governors from schools and parents to present alongside the Officer report. Item to include information gathered from Scrutiny Chairs Research Group</p>		<p>Wait until after scrutiny research group completed</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Gary Squire, Health and Safety Manager Mark Shephard, Interim Chief Executive Hannah Castle - Secondary School Head Teacher representative Mr Jeremy Thomson - Primary school headteacher Representative</p>	
<p style="text-align: center;">Waste Management / Refuse Centres</p>			<p>Proposed by SOSC3 ?</p>	<p>Mark Shephard, Chief Executive Cllr Richard Young, Cabinet Member – Communities; Zak Shell, Head of Operations - Community Services;</p>	

Youth Offending Service	Report to come to scrutiny to address inspection action plan		Proposed by ?	Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Susan Cooper, Corporate Director - Social Services and Wellbeing Representatives from Heath Service and SWP	
Corporate Landlord - Schools	Take up by schools of the Corporate Landlord service.		Proposed by Corporate Director Education 24/1	Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Mark Shephard, Chief Executive; Cllr Hywel Williams; Deputy Leader; Zak Shell, Head Of Operations - Community Services; Tim Washington, Temporary Head of Corporate Landlord; Mike Butler, Managing Director, Peopletoo;	
The following items for briefing sessions or pre-Council briefing					
Item	Specific Information to request				
Ford Engine Plant	The Committee discussed the possible job losses from the Ford engine plant in Bridgend and were pleased to know that the Council were readily available to support the employer and employees. Members request to revisit this topic at a future meeting when a decision has been confirmed to explore the wider implications of the closure of Ford engine plant.	Nov-19			
Cwm Taf Regional Working	Provide a overview of working relationships with Cwm Taf. How are we undertaking regional working?	Apr-20			
Changes to Education Outcomes	Update on how education outcomes are now being reported based on new WG legislation				